



2011-2012 SERVICES DIRECTORY



BILL STERUD, SYLVIA MILLER, MAGGIE EDWARDS, DAVID Z. BEAN, HERMAN DILLON, SR., LARRY LAPOINTE, ROLEEN HARGROVE

Purpose

The purpose of this informational booklet is to inform Puyallup Tribal members of the various services available to them. The majority of the services provided are to temporarily aid Tribal Members who are experiencing a financial hardship that is beyond their immediate control.

Services Available

| | |
|--|-------|
| Adult Activities Support Services..... | 2 |
| Caregiver Support Assistance | 3 |
| Childcare Assistance Program | 4 |
| Children’s Activities Program..... | 5 |
| Community/Family Services Program | 6 |
| Crisis Assistance Program (C.A.P.) | 7 |
| Educational Incentives Program | 8 |
| Elder Annual Supplemental Allocation | 9 |
| Emergency Housing Repair Program..... | 10 |
| Extreme Emergency: Energy, Housing and Food Assistance..... | 11,12 |
| Financial Hardship Assistance..... | 13 |
| Funeral Expense Assistance..... | 14 |
| Funeral Travel Assistance | 15 |
| Higher Education Program..... | 16,17 |
| Medical Emergency Assistance | 18 |
| Medical Emergency Travel Assistance..... | 19 |
| Natural Disaster Assistance Program | 20 |
| Regional and National Competition Program | 21 |
| Set Aside Housing Assistance and Safety/Gang Prevention Program..... | 22 |
| Temporary Assistance to Foster Care and Enrollment Applicants..... | 23 |
| Tribal Member Veterans Quarterly Benefit Distribution..... | 24 |

ATTENTION

This is the latest description of programs provided by the Puyallup Tribal Government. Programs are subject to change. For updates refer to the Puyallup Tribal website at www.puyallup-tribe.com.

Please note that the benefits from Tribal Assistance Programs are subject to Federal Income Tax. Therefore, you may receive a 1099 at the end of the year indicating that you received additional income in accepting funding from the Tribe.

Adult Activities Support Services

Tribal Council Offices
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 680-5992 • (253) 680-5996 Fax

Mission Statement

The intent of the Adult Activities Support Services is to aid Tribal member adults with monetary assistance for entry into a sports team or tournament, participation in health club or martial arts, Native American arts and crafts instruction, supplies for arts and crafts.

Maximum Funding Provided

- Can not exceed \$500 (per year);
- Members of the sports team that are not enrolled Puyallup Tribal members will have their share deducted from the \$500;
- Must sign affidavit of participation in sports team or tournament;
- Entry fees over the \$500 will be the responsibility of the sports team;
- Receipts are required when purchasing arts and crafts supplies that are not included in class fee.

Eligibility Requirements

Applicant must be:

- Enrolled member of the Puyallup Tribe of Indians; and
- 18 years of age or older.

Applicant must:

- Fill out Adult Activities Support Services Application and list all team members;
- Puyallup Tribal member teammates must provide copies of Tribal Identification number and sign affidavit;
- All applications must be supported by documentation; this can include health club members agreement, flyer or entry form that states the event, date and entry fee, or registration form;
- Must provide one weeks' notice prior to event; and
- If using funds for arts and crafts supplies, applicant must turn in original receipt to program coordinator.

Applications, Policies and Procedures

Applications and completed Puyallup Tribe Adult Activities Support Services Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday – Friday
8:00 am – 5:00 pm

Caregiver Support Assistance

Russ Hanscom, Co-Director of Wellness Center

Vernetta Miller, Co-Director

Mailing Address: 3009 E. Portland Avenue, Tacoma, WA 98404

Physical Address: 3010 Duct Cho Road, Tacoma, WA 98404

(253) 274-8643 • (253) 274-8644 Fax

Mission Statement

The intent of the Caregiver Support Program is to supplement chore and care services currently being provided by the Division of Elders and Vulnerable Adults Services where a tribal member requires care above what is possible through program staff.

Assistance Provided

Services will be determined by a physician for each client. Caregivers are compensated at a rate of \$9/hour at a maximum of 40 hours per week.

Eligible Tasks

- Cooking;
- Cleaning;
- Bathing;
- Transportation; or
- Other: approved by Executive Director of Wellness Center

Ineligible Tasks

- Caregiver will not administer medication to client.

Requirements

Client:

- Must fill out Caregiver Support Application;
- Must have Caregiver Support Application signed by physician that verifies condition; and
- Must sign a release of information to determine eligibility.

Caregiver:

- May not be a family member;
- Must complete a criminal background test and drug screening;
- Must fill out and sign invoice of actual hours worked. Invoice must also be signed by participant, which indicates the following: acknowledgment and satisfaction of work completed and verifying the number of hours worked by Caregiver; and
- Must document in writing all tasks performed and attach to invoice.

Employment Status: Caregivers

Caregivers are not employees of the Puyallup Tribe, and therefore the Tribe is not liable for any accidents or injuries that occur while the caregiver is working with the client. Caregivers are independent contractors and are responsible for applicable taxes, insurance and/or other obligations.

Eligibility Requirements

- Client must be a Puyallup Tribal member;
- Diagnosed medical condition that severely impacts their activities of daily living; and
- Client requires care above what can be managed by the Puyallup Tribal Elders and Vulnerable Adult Services.

Applications, Policies and Procedures

Caregiver Support Program Applications and Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday – Friday
8:00 am – 5:00 pm

Childcare Assistance Program

William Veliz, Executive Director of Tribal Services
Valerie Scott, Tribal Services Planner
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 573-7952 • (253) 573-7903 • (253) 573-7886 Fax

Mission Statement

The intent of the Childcare Assistance Program is to assist Puyallup Tribal members with the cost of full-time, part-time (rate will be prorated), after-school and summer childcare.

Monetary Stipend

Monthly monetary assistance is up to \$500 per child per month and is based on \$3.12 per hour that your child is in care, plus \$100 base for licensed child care provider and \$50 for non-licensed provider. Child care amount cannot exceed \$500 per child per month. This amount will be prorated if working part-time. In addition registration fees will be considered once per fiscal year.

Childcare Facilities Requirements

Childcare Facilities can be:

- Licensed Childcare Provider; or
- Non-Licensed Provider (to qualify, applicant must be working or going to school non-standard hours: example: 6:00 pm-6:00 am – regular job or 3:00-10:00 pm for college classes).

Applicant and Non Licensed Providers must:

- Fill out and sign Health and Safety checklist and Non-Licensed Provider must provide current CPR and First Aid Cards. Must fill out criminal background check form and submit to Children Services. Approval could take up to 6 weeks to complete.
- Therapeutic Childcare: up to \$800 per child per month. Provider must be licensed in this area.

Eligibility Requirements

Applicant must be:

- Must be a Puyallup Tribal member; or Guardian of an enrolled Puyallup Tribal Member (must have court order or other verifiable documentation);
- Both parents must be employed, unless one parent is attending school or in training on a full-time basis while the other parent is working to receive full childcare benefit;
- Self-employment applicants can also qualify for childcare assistance, however self-employment must be verifiable;
- Parents must provide check stub or letter from employer that states whether they are full or part time.
- Fishing or shellfish harvesting must fill out affidavit;
- Children must be 12 years or younger. Priority will be given to children with disabilities, teen parents, or children who are in Child Protective Services;
- Applicant can use study hours in calculating hours needed for childcare assistance (2 hours per 5 credit class).

Applications, Policies and Procedures

Puyallup Tribe of Indians Childcare Assistance Applications and Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday – Friday
8:00 am – 5:00 pm

Children's Activities Program

Tribal Council Offices

3009 E. Portland Avenue, Tacoma, WA 98404
(253) 680-5992 • (253) 680-5996 Fax

Mission Statement

The intent of the Children's Activities Program is to aid Tribal Members with monetary assistance for entry into a sports team or tournament, assistance with purchasing equipment, participating in early development activities such as swimming, dance, gymnastics, pre-school or an extracurricular activity, i.e., music lessons, martial arts, drama, sports instruction, instrument payments and reimbursement of driver's education course; Native American arts and crafts instruction; supplies for arts and crafts instruction if not included in fee.

Maximum Funding Provided

- Funding cannot exceed \$1,000 per year.

Eligibility Requirements

Applicant must be:

- Enrolled member of the Puyallup Tribe of Indians;
- Must be attending an accredited school of learning (Pre-school, Kindergarten, Elementary, Middle or High School);
- 0-18 years of age;
- If over the age of 18, applicant must be attending High School.

Applicant must fill out Children's Activities Program Application.

Teams and Tournaments

- List all team members, if applicable;
- Provide copies of Puyallup Tribal Identification;
- Provide flyer or entry form that states event, date and entry fee;
- Must provide one week's notice prior to event;
- Team members that are not Puyallup Tribal members will have their share deducted from the entry fee;
- Provide letter from school or coach if requesting uniform payment, if applicable.

Early Development and Extracurricular Activities

- Provide registration form stating: name and time frame of activity, cost/session and billing/invoice information.
- If Native arts and crafts instruction does not include supplies in fee, applicant can purchase needed supplies but must provide receipt to program coordinator.

Band Instrument

- Provide documentation from band instructor that student is enrolled in band;
- Contact business to obtain rental agreement that states: cost of rental instrument, address of business, selection of instrument, method of payment and length of contract.
- Puyallup Tribe is not responsible for lost or stolen musical instruments.

Driver's Education (Reimbursement)

- Must be 15 years of age (by state law);
- Fill out Driver's Enrollment form;
- Send copy of Driver's Education class invoice and billing to Puyallup Tribe, upon completion of course; and
- Request Driver's Education course administrator to send copy of Driver's Education Certificate to Children's Activities Program.

Applications, Policies and Procedures

Applications and completed Puyallup Tribe Children's Activities Program Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday - Friday
8:00 am - 5:00 pm

Community/Family Services Program

Jody Brooks, Director
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 573-7920 • (253) 573-7919 Fax

Mission Statement

The intent of the Puyallup Tribe's Community/Family Services Program is to provide assistance to primarily Puyallup Tribal member youth and adults who are in need of drug and alcohol screening, assessments, and referrals to treatment services, focusing on intervention, prevention and outreach services to the Native American community on or near the Puyallup Reservation.

Services Provided

- Drug and Alcohol Screening, Assessments and referral services to Native American Youth;
- Referrals for adolescent entering all phases of Chemical Dependency Treatment;
- Short Term Counseling/Intervention Services to adolescent clients and their families;
- Home family support for at risk youth;
- Facilitate groups, A.D.I.S. (Alcohol, Drug Information School);
- Provide intervention and prevention services to at risk youth and tribal families;
- Provide Drug and Alcohol Screenings and Student Assistance at Chief Leschi High and Middle schools;
- Provide assistance to clients who are Puyallup Tribal Members entering treatment with Treatment 'Go Bags'.

Eligibility Requirements

Brief Risk Assessments, Assessments and Referrals, Limited Counseling until Approval of Treatment

- Applicant must be a member of a Federally Recognized Tribe;
- Must be involved with the Tribal community, i.e., attending Chief Leschi School, utilizing the Puyallup Tribal Health Authority, Tribal Jail, Tribal Court, Children's Services;
- No age limit.

Assessment Services, Transportation and Personal Assistance

- Applicant must be an enrolled member of the Puyallup Tribe of Indians; and
- Must be 4-24 years or age.

Applications, Policies and Procedures

Puyallup Tribe of Indians Community/Family Services Applications and Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday – Friday
8:00 am – 5:00 pm

Crisis Assistance Program (C.A.P.)

Talea Lopez, Manager
Merrilee Satiacum, Coordinator
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 573-7989 • (253) 573-7975 Fax

Mission Statement

The intent of the Crisis Assistance Program is to provide monetary assistance to Puyallup Tribal families who are in an energy or rental/mortgage crisis situation. Every effort will be made to access services both outside and with the Puyallup Tribe to stabilize Tribal families. The Crisis Assistance Program staff will contact and facilitate the services provided by other programs to ensure comprehensive case management for the success of the family.

Services Provided

Assistance can be provided for:

- Electric, Natural Gas, Oil, Propane and Utilities bills;
- Presto Logs or Wood Pellets;
- Rental Assistance; or
- Mortgage Assistance.

Funding Provided

The maximum amount of assistance in a Fiscal Year (October-September) is \$2,000.

Eligibility Requirements

Applicant must be:

- Enrolled member of the Puyallup Tribe of Indians 18 and older. Assistance is one tribal member per household/address per fiscal year.
- Must be in a crisis situation; and
- Must provide verification: eviction notice, utility shut-off notice or foreclosure notification (whichever is applicable); and
- Tribal members living in a Tribally owned rental property are not eligible to receive rental assistance from this program.
- No checks will be issued to landlords with the same residence as applicant for boarding or sharing a unit, or for renting a camper/trailer without a separate meter on property.

Applications, Policies and Procedures

Puyallup Tribe of Indians Crisis Assistance Program Applications and Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday - Friday
8:00 am - 5:00 pm
Closed 8:00 am-1:00 pm Wednesday

Educational Incentives Program

Jane Wright, Coordinator
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 573-7842 or (253) 573-7802
(253) 573-7929 Fax

Mission Statement

The goal of the Education Incentive Program (EIP) is to encourage Tribal Member children, youth and adults to work diligently in bringing up and maintaining good grades, to attend school regularly and to improve their academic performance, thereby increasing their knowledge, skills and ability to progress in post-secondary educational institutions.

Eligibility for Grades and Attendance

Applicant must be:

- An enrolled Puyallup Tribal member;
- Attending a certified school; and
- Attending Kindergarten, Elementary, Middle or High School to qualify.

Grades and Attendance Services

Students attending Kindergarten-12th grade will be awarded the following:

- Monetary Awards for good grades: All A's \$50; A's, B's, C's and D's-\$25;
- Monetary Awards for attendance: Perfect attendance-\$50, missed up to 4 days-\$35.

Graduation Incentives (High School Graduate):

- Pre-Graduate receives \$600 for graduation expenses, i.e., cap and gown, announcements;
- Must bring copy of diploma or mail in to receive \$500 plus a Pendleton blanket;
- Graduate must apply for graduation recognition benefits within one year of graduation.

Other Educational Assistance

Student Requirements:

- Must be an enrolled member of the Puyallup Tribe;
- Must be attending a certified school, home schooling or college;
- Student must be having difficulties in: either math, reading, writing, study skills, state test preparation or SAT/ACT test preparation to qualify.

Services Provided

- General Equivalency Diploma testing fees (\$75);
- Pass GED test - \$300;
- Tutoring services such as Sylvan Learning Center - can receive funding for testing and tuition.

Applications, Policies and Procedures

Puyallup Tribe of Indians Education Incentive Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday - Friday
8:00 am - 5:00 pm

Elder Annual Supplemental Allocation

Tribal Administration Office
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 573-7982 • (253) 680-5996 Fax

Mission Statement

The intent of the Elder Annual Supplemental Allocation is to financially compensate Tribal Elders 55 and older for their past sacrifices and hardships that have paved the way for the Tribe's recent financial success.

Assistance Provided

- Elders will be compensated annually (the last week in February) in the amount of \$2,000.

Eligibility Requirements

Elder must be:

- Must be a Puyallup Tribal member;
- Must be 55 years old within the calendar year (December 31).

Policies and Procedures

Elders Annual Supplemental Allocation Program Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday - Friday
8:00 am - 5:00 pm

Emergency Housing Repair Program

Don Coats, Director
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 573-7972 • (253) 573-7825 Fax

Mission Statement

The intent of the Emergency Housing Repair Program is to provide Puyallup Tribal Members the opportunity to live in decent, safe and sanitary housing. This will be accomplished by assisting with an emergency housing situation or occurrence that happens unexpectedly and demands immediate action. This program is not intended to replace other housing programs, but will increase the services provided for emergency repairs.

Services Provided

Emergency Housing Assistance:

The Emergency Housing Repair Program will grant up to \$2,500 per year (54 and under) and up to \$5,000 (55 and older) to bring unit up standard condition. Any housing repair over this amount will be the responsibility of the applicant.

Allowable Emergency Housing Repairs:

- Heating is inadequate;
 - Plumbing is inadequate;
 - Foundation and structure is unsafe;
 - Roof leaks;
 - Electrical problems; and
 - Other emergencies that are hazardous and jeopardize the health, safety and welfare of the occupants.
- Dumpster services will be considered and deducted from the \$2,500 (54 and under) or \$5,000 (55 and older) and Rodent and Pest Control.

Repairs and Amenities that are not allowed:

- Replacement of refrigerators, stoves, freezers, washers and dryers and other household furnishings;
- New exterior painting; and
- New decks, replacement of windows, counter tops, carpeting or fencing.

Eligibility Requirements

Applicant must be:

- Enrolled member of the Puyallup Tribe of Indians;
- Unit must be applicant's primary resident; and
- Applicant must own home (fee title, trust title).

Applications, Policies and Procedures

Applications and completed Puyallup Tribe of Indians Emergency Housing Repair Program Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday – Friday
8:00 am – 5:00 pm

Extreme Emergency: Energy, Housing and Food Assistance

William Veliz, Executive Director of Tribal Services

3009 E. Portland Avenue

Tacoma, WA 98404

(253) 573-7952 • (253) 573-7962 Fax

Mission Statement

The intent of the Extreme Emergency: Energy, Housing and Food Assistance Program is 1) to assist with energy bills for elder Tribal members (55 older) or disabled Tribal member or Tribal members with minor child (12 years or younger) in their legal and physical custody; 2) to provide monetary assistance when applicant is about to be evicted from primary residence or foreclosure on primary residence; and 3) to provide food assistance when electricity has been turned off for 48 consecutive hours. Puyallup Tribe Children's Services will be notified to perform a Health and Safety Welfare Check when applicable.

Assistance Provided

1. Energy Assistance: Qualified Members can access energy assistance once per year; maximum of \$500.

Eligibility requirements:

- Elderly Tribal Member 55 years and older or disabled individual who is living at home without an able-bodied adult to handle financial matters, i.e. electricity bills (must provide shut off notice);
- Tribal members with children needing energy assistance (child must be 12 years or younger, and applicant must have legal and physical custody of child).

Applicant must:

- Provide copies of shut off notices; and
- Have exhausted other energy assistance resources.

2. Housing Assistance:

- Up to \$1,000 per year;
- Funding is allocated from October-September.

Eligibility requirements:

- Must be an enrolled Puyallup Tribal member (with children);
- About to be evicted from apartment or rental unit; or
- Mortgage is in foreclosure.

Applicant must:

- Provide eviction notice, or
- Provide mortgage foreclosure document.

3. Food Assistance (Once per Fiscal Year)

Eligibility requirements:

- Must be an enrolled Puyallup Tribal Member;
- Must be 18 years and older;
- Must have had utilities shut off for over 48 consecutive hours;
- Provide documentation that unit is primary residence; and
- Documentation that utilities have been shut off for over 48 consecutive hours.

(Continued on page 12)

Extreme Emergency: Energy, Housing and Food Assistance

(Continued from page 11)

Amounts available:

- Can apply once per year. If requesting additional assistance, must get approval from Tribal Council;
- Family of 4 or more \$100; or
- Family of 3 or less \$50.

Applications, Policies and Procedures

Puyallup Tribe of Indians Extreme Emergency: Energy, Housing, and Food Assistance Applications and Policies and Procedures Manual can be obtained at the address listed on page 11.

Hours of Operation

Monday – Friday
8:00 am – 5:00 pm

Financial Hardship Assistance

Elsie Thomas, Coordinator
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 573-7884 • (253) 573-7851 Fax

Mission Statement

The intent of the Financial Hardship Assistance Program is to provide monetary assistance to individuals (18 and older) who are the spouse or head of household of deceased Puyallup Tribal Member to help alleviate the financial burden.

Maximum Assistance-Spouse of Head of Household

- The maximum amount of financial assistance is \$2,000;
- Applicant can submit for more than one financial hardship at a time (up to \$2,000). Payments will be made directly to the vendor. Bill statements cannot be more than 60 days past due (before or after death of the deceased Tribal member).

Eligibility Requirements

- Designated spouse or head of household (18 and older) of deceased Puyallup Tribal Member; and
- Deceased Puyallup Tribal Member must have been 18 years of age at the time of death.

Hardship Categories

- Mortgage Payments: Must contain the name of the deceased and be the primary residence of the deceased;
- Rental Payments: Rental or lease agreement must contain the name of the deceased;
- Utility Bills: Must contain the name of the deceased on the utility bill;
- Miscellaneous (credit cards, car payments, etc.): Must have the name of deceased on bill statement.

Applications, Policies and Procedures

Applications and completed Puyallup Tribe of Indians Financial Hardship Assistance Program Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday - Friday
8:00 am - 5:00 pm

Funeral Expense Assistance

Elsie Thomas, Coordinator
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 573-7884 • (253) 573-7851 Fax

Mission Statement

The intent of the Funeral Expense Assistance Program is to assist Puyallup Tribal Members with expenses associated with funeral arrangements.

Maximum Assistance Guidelines – Tribal Member

When deceased is a Puyallup Tribal Member:

- The maximum amount of funeral assistance is \$3,700;
- Funding can only be used for funeral, which includes; casket, urn, travel, funeral dinner and miscellaneous, i.e. clothing, blankets, flowers, or other items relating to funeral (receipts must be provided);
- (1) Pendleton Blanket – Donated by Tribal Council.

Eligibility Requirements – Tribal Member

Deceased is:

- Member of the Puyallup Tribe of Indians;
- Spouse (Native or non-Native) of a Puyallup Tribal Member;
- Stepchild or adopted child of a Puyallup Tribal Member; or
- Stillbirth of a Puyallup Tribal Member.

Maximum Assistance Guidelines – Relative of Tribal Member

When deceased is a Relative of a Puyallup Tribal Member:

- The maximum amount of funeral assistance to aid a Tribal member when the deceased relative is not a Puyallup Tribal member is \$750 (one time payment to head of household).

Eligibility Requirements – Relative of a Tribal Member

When deceased relative is a:

- Spouse, Mother, Father, Child, Sister, Brother, Niece or Nephew, Aunt, Uncle, Grandmother, Grandfather, Grandchild or Great-grandchild.

Applications, Policies and Procedures

Puyallup Tribe of Indians Funeral Expense Assistance Program Application and Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday – Friday
8:00 am – 5:00 pm

Funeral Travel Assistance

Elsie Thomas, Coordinator
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 573-7884 • (253) 573-7851 Fax

Mission Statement

The intent of the Funeral Travel Assistance Program is to assist Puyallup Tribal Members with traveling expenses associated with attending a relative's funeral.

Maximum Assistance Guidelines

When the Funeral is:

- Located within the county that the applicant is residing, the maximum travel assistance is \$75;
- Located outside the county in which the applicant is residing and in the state in which the applicant is living the maximum is \$125;
- Located outside the state in which the applicant is living the maximum amount is \$500;
- The applicant may have the option to request cost of round-trip airline ticket, if living outside the state;
- When a family has to fly into Washington State, they can be offered two rooms at the Emerald Queen Fife Casino at no charge, based on the availability of rooms. The family spokesperson will determine who receives the rooms. Any other family members wishing to stay at the hotel will be offered a discounted rate, when rooms are available. Rooms will be available for a maximum of 3 days.

Eligibility Requirements

Applicant must be:

- Enrolled member of the Puyallup Tribe of Indians;
- An immediate relative of the individual deceased: Spouse, Mother, Father, Child, Sister, Brother, Grandmother, Grandfather, Great-Grandmother, Great Grandfather, Grandchild, Stepparent, Stepchild, Aunt, Uncle, Niece, Nephew or Foster Child must provide notarized statement that indicates individual was foster parent; and
- 18 years or older.

Applications, Policies and Procedures

Applications and completed Puyallup Tribe of Indians Funeral Travel Assistance Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday - Friday
8:00 am - 5:00 pm

Higher Education Program

Joyce Tobolski

(253) 573-7918 • (253) 573-7865 Fax

Angela Shippentower

(253) 573-7885 • (253) 573-7823 Fax

3009 E. Portland Avenue

Tacoma, WA 98404

Mission Statement

The intent of the Higher Education Program is to provide Tribal members with tuition, mandatory fees, on-campus room and board, books and supplies, student living assistance (when not living on campus while attending an accredited college, university or vocational college), funding for seminars, workshops and continuing education classes and gifts to graduates.

Available Assistance

- Tuition, Mandatory Fees, On-campus Room and Board: The Higher Education Program will pay up to a maximum combined total of \$30,000 per fiscal year; state schools and private, Ivy League up to \$50,000 per fiscal year (October to September); and
- Mandatory Books and Supplies: Per quarter up to \$400; per semester up to \$600. Miscellaneous items such as clothing, food, calendars, etc. are not considered an allowable supply expense.

Additional Assistance Includes

- Student Living Expenses: eligible students may receive a monthly living assistance stipend based on the following enrollment status: \$500/month for full-time and \$250/month for part-time students (to qualify for part-time living assistance, must take at a minimum one 5 credit class per semester/quarter, whichever is applicable). Students receiving on-campus room and board do not qualify to receive Student Living Assistance;
- Continuing education or re-certification classes: Higher Education Program will provided up to \$500 per year for registration fees;
- Gift to Graduates: Vocational-Technical College Certificate (6 months or longer) \$125; Associates degree or two-year Vocational-Technical College \$250; Bachelors degree \$500; and Masters or other post-Bachelors degree \$750 and a Pendleton Blanket.

Eligibility Requirements

To qualify for funding under the Higher Education Program, all students must:

- Be an enrolled member of the Puyallup Tribe of Indians;
- Complete and return Higher Education Program application;
- Submit verification of a high school diploma or GED, if applicable;
- Attend an educational institution that is nationally accredited and eligible for Title IV grants (Federally Funded Financial Aid). Please note: Out of country colleges and universities are not considered Title VI Federal Schools and therefore do not qualify for Higher Education Assistance;
- Submit a signed registration form and acceptance letter from the vocational school, community college, or university you plan on attending; and

(Continued on page 17)

Higher Education Program *(Continued from page 16)*

- If applying for assistance for tuition, books or on-campus room and board at a Title IV eligible program, apply for Federal Student Aid (FAFSA) annually, prior to the start of the quarter/semester for which assistance is being sought, and submit results (Student Aid Report-SAR) to the Higher Education Program within 30 days of application to the Higher Education Program. Students who fail to submit the SAR within 30 days of application will be ineligible for assistance from the Higher Education Program until the SAR is received.

Student Requirements

- Applicants who fail to provide any of the documents describe above will not be eligible for assistance until all such documents are received.
- Federal Pell grants must be applied towards tuitions costs before Higher Education funds are used. Students must verify that all Pell grants have been deducted from tuition costs. Failure to do so may result in the student having to reimburse the Higher Education Program for tuition that should have been paid by the Pell grant.
- All students will be required to turn in progress reports, evaluation forms and/or grades at the end of each quarter/semester, whichever is applicable, to the Higher Education Program. Failure to do so may delay processing of future assistance from the Higher Education Program.
- Students are responsible to request an obligation letter as soon as they are registered and must submit a copy of their registration and grades to the Higher Education Program.
- Purchase of computer equipment/software is not allowed unless such equipment/software is specifically listed in a class syllabus as a class requirement.. In addition: supplies associated with computer equipment or software such as: ink, cartridges, usb, flashdrives, CDs/DVDs, disks are not an allowable expense under the Higher Education Program, unless such computer/software supplies are specifically listed in the syllabus as a class requirement.
- Student must carry a 2.0 or better grade point average in order to remain eligible to receive assistance.
- Students must complete at least 50% of classes registered for while still attaining the required GPA. Students must send a copy of any added or dropped classes to the Higher Education Program.
- To satisfy probation and suspension, applicant must take at a minimum one 5 credit class or two 3 credit pre-requisite classes.
- Students who drop classes or withdraw from school must immediately send the Higher Education office a copy of the add/drop form or a signed copy of the withdraw form. Students who drop classes or withdraw from school after the tuition reimbursement deadline will be subject to corrective action.
- Emergency Situations. Students who are unable to comply with the add/drop requirements due to a serious illness or to fulfill family obligations relating to death of a family member or to care for a family member with a serious health condition may request a exception to these requirements by submitting information documenting their or their family member's serious health condition.

Applications, Policies and Procedures

Applications and complete Puyallup Tribe Higher Education Program Policies and Requirements can be obtained at the address listed on page 16.

Hours of Operation

Monday – Friday
8:00 am – 5:00 pm

Medical Emergency Assistance

Elsie Thomas, Coordinator
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 573-7884 • (253) 573-7851 Fax

Mission Statement

The intent of the Medical Emergency Assistance Program is to aid Puyallup Tribal Members with monetary assistance when they are hospitalized for one or more days.

Maximum Assistance

- The maximum amount of assistance for Tribal members 55-older is \$500 per hospitalization for one or more days;
- The maximum amount assistance for Tribal members 18-54 years of age is \$300 per hospitalization for one or more days;
- Assistance is granted one time per admittance to hospital.

Eligibility Requirements

Elder must be:

- Member of the Puyallup Tribe of Indians;
- 55 years or older; and
- Hospitalized.

Applications, Policies and Procedures

Applications and completed Puyallup Tribe of Indians Medical Emergency Assistance Program Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday – Friday
8:00 am – 5:00 pm

Medical Emergency Travel Assistance

Elsie Thomas, Coordinator
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 573-7884 • (253) 573-7851 Fax

Mission Statement

The intent of the Medical Emergency Travel Assistance Program is to assist Puyallup Tribal Members with traveling expenses while visiting a relative who is hospitalized for one or more days with an illness or condition.

Eligibility Requirements

Applicant must be:

- Puyallup Tribal Member who is 18 years and older;
- An immediate or extended relative of the person who is hospitalized.

Additional eligible hospital stays:

- Newborns under 12 months with hospital stay longer than 3 weeks;
- Family member in ICU for over 4 days.

Ineligible Applicants: Relative Hospital Stays

- Relative is in day surgery, out-patient surgery or pregnancies (giving birth).

Definitions for Family Members

Immediate: Spouse or Children; **Extended:** Mother, Father, Brother, Sister, Aunt, Uncle, Grandfather and Grandmother.

Emergency Travel Assistance (Immediate or Extended Family) Ground Transportation

- \$100 – The applicant lives within the county in which the hospital is located and less than 300 miles;
- \$150 – The applicant lives outside the county in which the hospital is located and greater than 300 miles;
- \$500 – Applicant lives outside the state in which the hospital is located.

Airfare Assistance (Immediate or Extended Family)

- Within Continental USA: up to \$500 (immediate and extended family member). If ticket is over \$500, the applicant is responsible for the balance;
- If travel is under \$500: applicant can use remaining balance for travel related expenses (receipts required);
- Outside continental USA: \$1,000 (immediate family member only). If the ticket is over \$1,000, the applicant is responsible for the balance;
- If travel is under \$1,000, the applicant can use remaining funding for travel related expenses. Must turn in receipts.

Applications, Policies and Procedures

Medical Emergency Travel Assistance Applications and Policies and Procedures can be obtained at the above address.

Hours of Operation

Monday – Friday
8:00 am – 5:00 pm

Natural Disaster Assistance Program

Don Coats, Emergency Housing Repair Director

3009 E. Portland Avenue

Tacoma, WA 98404

(253) 573-7972

Mission Statement

The intent of the Puyallup Tribe's Natural Disaster Assistance Program is to provide monetary assistance and/or shelter support to Tribal members when a natural disaster occurs such as floods, severe wind or snow storms, hurricanes, mud slides, tsunamis, earthquakes, tornados, fire and energy assistance to Tribal members residing in a region experiencing an excessive heat wave.

Eligibility Requirements

Applicant must be:

- Puyallup Tribe Member 18 years and older;
- Primary residence of the applicant, provide verification;
- Apply within 2 weeks of disaster;
- Provide documentation of natural disaster from official agency;
- Residence must be deemed unlivable for no less than 48 hours;
- Must be living in a region that is experiencing an excessive heat wave lasting 20 days or more with temperature 90 degrees or higher.

Ineligible Assistance

- Rental Units (structural damage). This is the responsibility of the landlord; and
- Fire accidents caused by other tenants is the responsibility of the landlord or tenant.

Definitions Unit

Unlivable: Applicant cannot reside in unit for more than 48 hours based on damage;

Unit Inaccessible: Applicant is evacuated from their primary unit and not allowed entry by officials.

Assistance: Financial and Hotel Stay

Financial: Family Size

1-2 Puyallup Tribal Members \$500; 3-4 Puyallup Tribal Members \$1000; 5 or more \$1,500 and additional \$1,000 will be granted if primary residence is completely unlivable. Will be assessed by Emergency Home Repair Director or other official agency.

Hotel Stay (weather related evacuations only):

If you live within the boundaries of the Puyallup Tribe and your primary unit is located in an evacuation area deemed inaccessible by a Council Determination Report. Applicant qualifies for Hotel Stay at Emerald Queen Casino at no cost to applicant or if rooms are not available, Council may issue Hotel Vouchers at a rate equal or less than the rate of the EQC.

Energy Assistance: Up to \$500, when applicant has been experiencing an excessive heat wave for more than 20 days with temperature over 90 degrees.

Applications, Policies and Procedures

Natural Disaster Assistance Applications and Policies and Procedures can be obtained at the above address.

Hours of Operation

Monday – Friday

8:00 am – 5:00 pm

Regional and National Competition Assistance Program

Tribal Council Offices
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 680-7829 • (253) 680-5759 Fax

Mission Statement

The intent of the Regional and National Competition Assistance Program is to aid Tribal Member children with monetary assistance (traveling or fees) when selected to participate in a regional or national competition.

Maximum Funding Provided

■ Up to \$2,000 per year. Assistance Amounts are based on need. A Travel Expense Form will need to be filled out, to determine amount. Applicant must turn in receipts within 30 days of competition.

Eligibility Requirements

Applicant must be:

- Must be an enrolled member of Puyallup Tribe of Indian;
- Must be attending an accredited school of learning (pre-school, kindergarten, elementary, middle or high school);
- 0-18 years of age;
- Must be selected to participant in a regional or national competition with formal notification by agency/ organization;
- If over the age of 18, applicant must be attending high school; and
- Non-Puyallup custodial parent can qualify for assistance to accompany Puyallup Tribal Member child to attend regional and/or national competition. Documentation of relationship may be required;
- Provide letter from school or coach if requesting uniform payment, if applicable.

Funding Use

- Entry fees for competitions;
- Airfare, including baggage check in;
- Lodging;
- Food;
- Taxi or rental car;
- Shuttle; and
- Gas to travel to competition.

Applications, Policies and Procedures

Applications and completed Puyallup Tribe Children's Activities Program Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday - Friday
8:00 am - 5:00 pm

Set Aside Housing Assistance and Safety/ Gang Prevention Program

Lorelei Evans, Director

Mailing Address: 3009 E. Portland Ave.
Tacoma, WA 98404

Physical Address: 2806 E. Portland Ave.
Tacoma, WA 98404
(253) 573-7950

Mission Statement

The Mission of the Puyallup Tribal Set Aside Housing Program is to serve the Puyallup Tribal Community promoting a higher standard of living conditions by providing members assistance in obtaining and maintaining quality and affordable housing as well as programs to promote home ownership and offer relief from related hardships.

Goals

To benefit tribal members that do not meet income guidelines under NAHASDA funding.

- To provide Tribal Members home ownership opportunities.
- Enable families to build equity and generational wealth.
- Enable families to use income resources for other basic needs.
- Develop new programs that provides Tribal members stability and enables families to survive social and economic hardships.
- Provide a safety and gang prevention program to create a safe and positive environment for housing families to engage in healthy activities.

Applications, Policies and Procedures

Tribal Set Aside Housing Assistance and Safety/Gang Prevention Program Applications and Policies and Procedures can be obtained at the above address.

Hours of Operation

Monday - Friday
8:00 am - 5:00 pm

Temporary Assistance to Foster Care/Enrollment Applicants

William Veliz, Executive Director Tribal Services

3009 E. Portland Avenue

Tacoma, WA 98404

(253) 573-7952 • (253) 573-7886 Fax

Mission Statement

The intent of the Temporary Assistance to Foster Care and Enrollment Applicants (on behalf of children involved with Child Protection Services) is to provide monetary assistance when 1) a Court Appointed guardian of a Tribal Member child is awaiting approval of a Foster Care License and is not receiving Foster Care Payments; and/or 2) Children involved with Child Protective Services are pending the approval of enrollment in the Puyallup Tribe of Indians.

Temporary Assistance Provided

For Foster Care Licensing:

- Assistance will be granted until a Foster Care License is issued from the Puyallup Tribe of Indians Children Services or the Department of Health and Human Services Division of Licensing;
- Monthly assistance is \$442;
- Assistance will be granted up to 6 months.

For Enrollment Applicants:

- Assistance will be discontinued at the time enrollment is established;
- Monthly assistance is \$442 per child;
- Assistance will be granted for a maximum of 6 months.

Eligibility Requirements

Applicant must be:

- Must be seeking enrollment of child(ren) into the Puyallup Tribe of Indians. Children must be awards of the Puyallup Tribal Court and/or wards of the State Court System, if applicable;
- Must be applying for Foster Care Licensing for Tribal member child(ren), if applicable;
- Must not be receiving per capita payments for child(ren) in which you are applying for assistance.

Applications, Policies and Procedures

Puyallup Tribe Temporary Assistance to Foster Care and Enrollment Applicant Applications and Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday – Friday

8:00 am – 5:00 pm

Tribal Member Veterans Quarterly Benefit Distribution

Ron Simchin, Chairman
3009 E. Portland Avenue
Tacoma, WA 98404
(253) 255-7894

Mission Statement

The intent of the Tribal Member Veterans Quarterly Benefit Distribution Program is to award Veterans or active military personnel for their service in the military.

Distribution of Stipends

Qualified Veterans and active military personnel will receive \$500 per quarter (October, January, April, July).

Qualifications

Applicant must:

- Register with the Puyallup Tribe of Indians Veterans Committee;
- Fill out and sign Veterans Quarterly Benefit Distribution Application;
- Provide documentation of veteran status, this includes copy of DD-214 form;
- Active military personnel must provide with their application copies of current military identification;
- Active military personnel must notify the Puyallup Tribe of Indians Veterans Committee of any changes in military status, i.e., discharges and provide copies of DD-214.

Eligibility Requirements

Applicant must be:

- A Puyallup Tribal member;
- A Veteran: An individual who has served honorably in a branch of the military. This includes individuals who received an honorable discharge, general discharge, or who were medically released; or
- On active duty: An individual who is serving in a branch of the military including reservist.

Ineligible Veterans

- Veterans who have been dishonorably discharged are not considered Veterans under this policy and therefore are not eligible to receive Veterans benefits.

Applications, Policies and Procedures

Tribal Member Veterans Quarterly Benefit Distribution Applications and Policies and Procedures Manual can be obtained at the above address.

Hours of Operation

Monday – Friday
8:00 am – 5:00 pm



2011-2012
SERVICES
DIRECTORY